



Complete Wellness

ARTS & SCIENCE CENTER



PRIVATE EVENT VENUE RENTAL



EXAMPLE SETUPS PICTURED BELOW • RENTAL DOES NOT INCLUDE DECORATIONS





Complete Wellness
ARTS & SCIENCE CENTER

1515 KENSINGTON AVE.
BUFFALO, NY 14215

COMPLETEWELLNESSWNY.COM

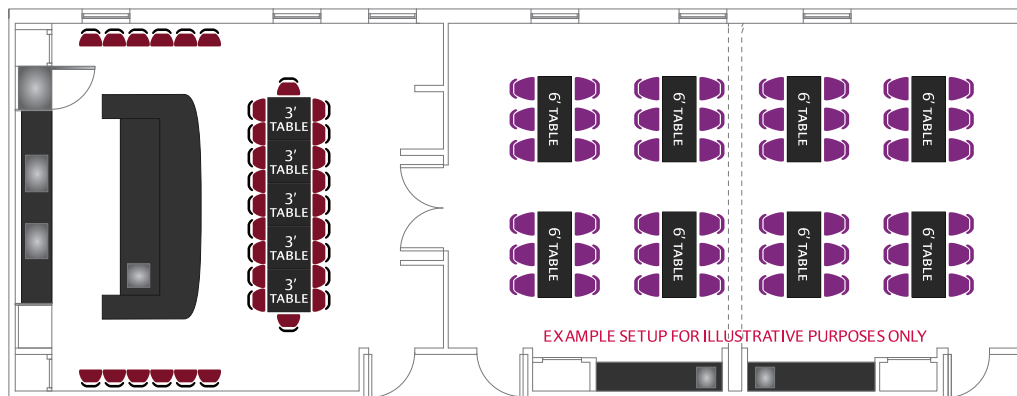
PRIVATE EVENT VENUE RENTAL



SIX HOUR COOKING CLASSROOM & EVENT ROOM RENTAL

Events open to the public, events charging admission, and events for attendants under age 23 are prohibited.

- **48 Person Maximum Capacity.**
- Includes use of Cooking Classroom, one refrigerator, and adjoining Event Room. *Other appliances and utensils not included.*
- Cooking Classroom seats 20 at five 3'6" tall 3' x 3' Square Tables. Event Rooms seats 48 at eight Banquet Tables covered with Black Tablecloths.



VENUE RENTAL FEES & CHECK-IN TIMES

\$350 FRIDAYS 4:00PM ONLY

\$400 SATURDAYS CHOICE IN 1:00PM - 4:00PM RANGE

\$375 SUNDAYS CHOICE IN 10:00AM - 12:00PM RANGE

- **Setup and breakdown time must fall within the six hour rental time period.**
- **The latest Check-out Time is 10:00pm Fridays and Saturdays, 6:00pm Sundays.**
- The Renter will be charged an Overage Fee of \$20 per 15 minute increment if not Checked In or Out within 15 minutes of the scheduled Check-in and Check-out Times. This fee will be deducted from Security Deposit.
- The Security Deposit will be forfeit if the Premises is not completely vacated an hour after the scheduled Check-out Time.
- Additional time may only be purchased in advance in half hour increments for Saturday and Sunday Rentals at a rate of \$20 per half hour.

An electronic **\$150 REFUNDABLE SECURITY DEPOSIT** Invoice and Rental Agreement will be emailed to the Renter when their reservation request is approved. The Security Deposit Invoice must be paid and the Rental Agreement signed online by due date or the reservation will be canceled. A refund of the Security Deposit back to the original payment method will be initiated within six business days after the Rental if no issues occurred. Any damages, excessive cleaning, time overages, and/or Rental Agreement violation fees will be deducted from the Security Deposit Refund.

The **RENTAL FEE** is due 6 weeks before the Rental Date or by the next business day if the due date falls on a weekend or holiday. **The Security Deposit does not apply towards the Rental Fee.**
CANCELLATION: The Renter must cancel their reservation by emailing info@CompleteWellnessWNY.com before the Rental Fee Due Date to receive a refund of all sums paid. If the reservation is canceled on or after the Rental Fee Due Date the Renter shall receive a refund of the Security Deposit, however, the Rental Fee, if paid, will not be eligible for a refund. If the Rental Fee has not been paid by the Rental Fee Due Date the Security Deposit will not be eligible for a refund.

CHECK CALENDAR, REQUEST RESERVATION, AND REVIEW RENTAL AGREEMENT AT COMPLETEWELLNESSWNY.COM/VENUE-RENTAL

A RED "RESERVED" BLOCK ON THE CALENDAR SIGNIFIES THAT THE DATE IS ALREADY BOOKED.

ONLY ONE RESERVATION AVAILABLE PER DAY. RESERVATIONS ACCEPTED UP TO THREE MONTHS IN ADVANCE.

WAITLISTS AVAILABLE FOR FUTURE AND BOOKED DATES. **QUESTIONS? EMAIL [INFO@COMPLETEWELLNESSWNY.COM](mailto:info@CompleteWellnessWNY.com).**

VENUE TOURS AND PAYMENTS AVAILABLE BY APPOINTMENT ONLY.